

This Old Horse, Inc. Job Description

All Staff

Culture

- Maintain knowledge of This Old Horse services
- High energy and enthusiasm
- Polite, friendly, professional interactions with clients
- Positive ongoing appearance of horses, equipment and facilities

Work behaviors

- Attendance
- Maintain schedule
- Appropriate, effective communication
- Maintain appropriate security
- Efficient, conservative use of resources and supplies
- Effective effort resulting in consistent outcomes
- Effective, efficient time management
- Follow all safety procedures and guidelines

Client relations

- Consistently pleasant/ professional interactions
- Marketing This Old Horse add-on services (e.g. lessons, leasing, camps)
- Communicating client needs, concerns, requests

Safety and risk management

- Assess condition of horses and facilities each day
- Communicate concerns immediately

Basic requirements:

- Prefer High School Diploma or equivalency
- Prefer Prior education and/or experience working with horses
- Prefer Valid driver's license and driving record which allows candidate to be insured
- Ability to lift and transfer up to 50 pounds
- Ability to see and hear adequately to assure safety and to make needed assessments.
- Ability to sit, stand, stoop, bend, reach, twist, frequently and push/pull objects.
- Ability to meet acceptable attendance and schedule standards.
- Ability to pass criminal background screening.
- Ability to be certified in First Aid and CPR

LANGUAGE/LITERACY SKILLS: Ability to read and interpret documents such as individual plans, safety rules, operating and maintenance instructions, and policy/procedure manuals. Ability to speak the English language sufficiently to interact responsively with clients and other members of the team.

MATHEMATICAL SKILLS: Ability to add, subtract, multiply, and divide in all units of measure.

REASONING ABILITY: Ability to apply common sense understanding needed to carry out instructions furnished in written, oral, or diagram form. Ability to assess problems and respond appropriately in a variety of situations according to approved policies, procedures and guidelines.

PHYSICAL DEMANDS: The physical demands described above are representative of those that must be met by an employee to successfully perform the essential functions of this job.

REASONABLE ACCOMMODATION: The above requirements are necessary for an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable persons with disabilities to perform the essential functions.