

## This Old Horse, Inc. Job Description

### **Job Description: Barn Manager**

**Overview:** The Barn Manager is responsible for planning and orchestrating the day to day life of each animal in their charge as well as managing the facilities and grounds. This is a position which benefits from management experience, a high level of organization and a well-developed knowledge of horses.

Attention to detail and the ability to follow through is essential to organize both horses and people. The role is a significant one and requires quick decision-making, adaptability and leadership qualities.

### **Job Description**

#### Responsibilities

- Assess ongoing condition and needs of animal residents and develop care plans accordingly
- Assess ongoing condition and needs of grounds and facilities and develop plan accordingly
- Develop & implement feed & cleaning schedules
- Supervise and train staff and volunteers who assist with feeding and barn chores
- Maintain equipment, supply & feed inventory
- Order supplies & feed
- Dispense & apply prescribed medications and treatments
- Develop & implement turnout and grazing
- Manage disposal of waste
- Coordinate vet visits, worming & shots
- Coordinate farrier scheduling & visits

#### **Requirements**

Veterinary and management schooling are beneficial

Horse experience is required

Farm or facilities background is desired.

Supervisory experience is preferred