

## **This Old Horse, Inc. Job Description**

### **Job Description: Stable Hand**

**Overview:** The stable hand is responsible for assuring the health and well-being of each horse by coordinating the work flow and outcomes during daily feed shifts. The Stable hand is responsible for directing the work and providing supervision and training to volunteers and for thoroughly communicating observations, issues or that occur on the shift regarding horses or humans. Stable hands create a positive, friendly environment for guests, boarders and clients. Stable hands report directly to the Barn Manager.

1. The responsibilities include managing horse care and feed crew operations for the designated shift
  - Volunteers are properly assigned and trained to safety and properly bring in and turn out horses, distribute feed and hay, clean stalls and aisles and follow rules and procedures.
  - Stalls are clean and picked with appropriate amounts of bedding
  - All horses receive feed and hay according to the nutrition plan.
  - Dispense and apply medications and treatments
  - Water, inside and outside, is clean, fresh, available and at the appropriate temperature
  - The barn, lobby, restroom, feed room, tack rooms and outdoor areas are clean and welcoming
  - Any horse's change in condition or unusual behavior is documented and communicated to the appropriate people.
2. Communicate status of feed, hay, bedding, supplements, medications and supplies to assure there is an appropriate inventory on hand at all times.
3. Communicate problems or repairs needed in the physical plant and equipment (fences, waterers, stalls, gates, feeders ,etc.)

Firstly, and most importantly, show kindness to the horses. A good level of physical fitness is required and a willingness to undertake all sorts of tasks, even mundane ones. Good people skills are essential. The stable hands direct the work of volunteers and must have good delegation and communication skills.